

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Friday, December 13, 2019, 7:30 a.m.**

Selectboard: Pat Sabalis, Dan Steinbauer and Bob Stone

Town Staff: Brian Bigelow

Public: None

7:44 a.m. Call to order, adjustments to agenda. Meeting called to order by Chair. No adjustments to Agenda.

7:45 a.m. Public Comment Period. None.

7:46 a.m. Poker Hill School Winter Parking Waiver. Selectboard and staff reviewed the annual request for a winter parking waiver during Poker Hill School's Winter Solstice Celebration on December 19th and 20th from 3:00 – 5:30PM. Discussion ensued about previous year's conditions of approval, the late notification of the request necessitating the Special Meeting and anecdotal reports of past Poker Hill School staff second guessing town employee's decisions on snow removal that required cancellation of waivers and events. Additional discussion ensued about advising Poker Hill School that in future years if they would consider an offsite location with parking that an arrangement could be explored to include using the Town Hall.

Pat Sabalis moved to approve the parking waiver with the following conditions:

Waiver is weather contingent. If snow removal operations are required during the time frame then the waiver will be rescinded. The Town will contact applicant prior to 1:00PM on Thursday, December 19th. If school is closed during the day the waiver is also rescinded. Parking only on the east side of Poker Hill Road. Applicant to explain to all guests the importance of not blocking area driveways to include not interfering with the sightlines of neighbors to safely enter Poker Hill Road: leave at least one car's length open on either side of driveways. Future applications should be received 60 days prior to the event. Bob Stone seconded and the motion passed 3-0.

7:54 a.m. Executive Session. Selectboard consensus to not hold an Executive Session.


7:55 a.m. Adjournment: On a motion made by Pat Sabalis and seconded by Dan Steinbauer the Selectboard unanimously voted to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Pat Sabalis, Chair



Date